



OPEN DOOR POLICY

We maintain an open door policy for parents during your specific contracted child care hours. You are required by DCF to let the director know of your presence before entering the school. Our front door is kept locked for the safety of the children. We are required by DCF to have all parents sign in and out for drop offs and pick ups each day. A sign in / sign out sheet and pen are located by the front door for your convenience. We are required to obtain one signature per day for each child in our care. These sheets are used by DCF to confirm that your child was in attendance for any given days and/or times.